

# **CMSA GRANT PROGRAM**

Note: Throughout this document, the term “mandolin” will be used to describe the mandolin family of instruments (mandolin, mandola, octave mandolin, mandocello, and mandobass) collectively.

## **Objective**

The objective of the CMSA Grant Program is to utilize CMSA funds to increase the number of mandolin musicians in North America.

An emphasis will be placed on increasing the number of classical mandolin musicians in North America.

In priority order, we will do this through grants to:

- Teach mandolin playing technique to students.
  - With an emphasis on recruiting new players.
- Distribute mandolin teaching materials to students, programs, and orchestra libraries.
- Provide mandolin instruments to youth music programs.
- Increase the awareness of classical mandolin music in the community.

## **Process**

- CMSA will budget grant funds (if any) at the annual CMSA Convention Board meetings.
- The availability of Grant Funds and a solicitation for Grant Proposals will be announced to the membership in the Mandolin Journal issued following the Convention.
- Completed Grant Proposals will be received by the CMSA Grant Review committee by April 1.
- The Grant Committee will deliberate electronically (or by teleconference) April 1 – July 1.
- The Grant Committee will recommend Grants for approval to the CMSA Board by July 1.
- The Board will vote electronically on the Grant Committee’s recommendation.
  - It will be a simple Yes or No vote.
  - If Yes, the Treasurer will be authorized to disburse the Grant Funds to the successful applicant(s).
  - If No, the recommendation will be returned to the Grant Committee with the Board’s comments for further study.
- Once a grant is received, the Grant Recipient will provide the Grant Committee with a quarterly update as to the status of the Grant Funds.
- Once the Grant Project is complete, the Grant Recipient will provide the Grant Committee with a Project Close-out Report.
- The Grant Committee will report the status of all grants active in the previous 12 months to the CMSA Board at the Annual Convention Board meeting.

## **Grant Proposals**

Grant proposals will include the following:

- Project Title
- Project Sponsor
  - Organization, individual, etc.
  - The project sponsor must be a CMSA member in good standing.
- Project Contact
  - Name, address, phone number, etc.
- Project Description and Timetable
  - Including a date when the funds need to be distributed to the recipient.
- A discussion of how the project meets the objectives of the CMSA Grant Program.
- A discussion of how the success of the project will be measured and reported to the Grant Committee.
- A description of any matching grants associated with this project.
  - CMSA strongly encourages grant recipients to research and apply for matching grants.

## **Completed Applications**

Applications must be received by April 1 to be considered. Please mail completed applications before April 1 to:

CMSA Grant Committee c/o Lou Chouinard  
3925 30<sup>th</sup> Avenue South  
Minneapolis, MN. 55406-3108